

Common App & School Based Applications

Amy Frias and Laura Whitaker



Commonapp.org

Commonapp is a website/application, that allows students to fill out 1 application and send it to multiple schools

900+ colleges and universities subscribe to the Commonapp!

Students attended classroom sessions (topics were Commonapp, NAVIANCE, Where to Start, and general drop-in help)

Students were given a "cheat sheet" during our Senior Classes with information necessary to complete sections of the Commonapp (it will also be available in their google classroom)



My Colleges

Trinity College

College Information

Application

Questions

Recommenders and FERPA

Review and Submit - Common App

Recommenders & FERPA

! FERPA Release Authorization

Before you can invite your counselor, teachers, recommenders, parents, or advisors, you must complete the Family Educational Rights and Privacy Act (FERPA) release authorization process.

[Learn more about FERPA](#)

[Complete Release Authorization](#)

Instructions and Help



Who can I list if I do not have a counselor?

If there is no Counselor at your school, you may list your principal or other

[Read more](#)

I'm out of high school. Who do I list if I no longer have a counselor?

Please contact your high school or the local authority that will provide your

[Read more](#)

How do I assign my recommenders?

Once you've added your Teacher or Other Recommender to your "Invite

[Read more](#)

What do I do if I'm an international student and don't have a counselor?



Sign Out

- Dashboard
- My Colleges
- Common App
- College Search
- Financial Aid Resources

- My Colleges
- Trinity College
- College Information
- Application
 - Questions
 - Recommendations and FERPA
 - Review and Submit - Common App

Recommendations & FERPA

✓ FERPA Release Authorization
[View Details](#)

Invite Recommenders

Recommenders are people who will submit forms and information to colleges on your behalf. Check out our [video about recommenders](#).

Invite Recommenders

✓ Counselor

Your school is using Naviance for transcripts, school reports, and teacher recommendations. Please contact your counselor directly and they will provide instructions specific to you regarding these documents. If your counselor wishes to submit forms via mail, you can use the forms that can be completed on paper and mailed to each institution to which you are applying.

Download PDF Forms

- School Report

In the "My Colleges" and "Dashboard" tabs, you can see the progress for each application: green is completed, yellow is in progress, red is not yet started

Writing Requirements, Deadlines and other information are also available on the "Dashboard" tab

Instructions and Help

Read more

I'm out of high school. Who do I list if I no longer have a counselor? Please contact your high school or the local authority that will provide your information.

Read more

How do I assign my

The “Common App” Tab

We worked on the “education” section with students

- Filling in information about our school
 - GPA/Rank
 - Courses taken
 - Counselor’s information
 - Honors/distinctions

This entire tab is the application!!

Once complete, the application is done:)

Most other tabs are data entry, with some demographic information

The Essay is uploaded into the writing section of the application - it will go to all schools the student is applying to, via the Commonapp

College Specific Supplements

Under the “My Colleges” tab

- Additional questions and supplements can be found under “college questions”
 - Additional question section: major, term start date, etc
 - Supplements: *Not all colleges will require them.* Supplements can range from short answer format to essay response

Writing Requirements

Common App Personal Essay

 Required

College Questions

 1 Optional Question

 Additional Details

Applicants will have the option to complete an additional writing question.

Writing Supplement

There is no writing supplement for this college.

The information displayed above is for First Year applicants.



How to Submit

In the "My Colleges" tab, there is a button to Review and Submit

You can only submit once all materials have been completed

Payment will also be asked for/processed at this time

The screenshot shows the Common App user interface for a student named Amy. The top navigation bar includes 'Dashboard', 'My Colleges', 'Common App', 'College Search', and 'Financial Aid Resources'. The 'My Colleges' sidebar is expanded to show 'Trinity College' with a dropdown arrow. Below this, the sidebar lists 'College Information', 'Application', 'Questions', 'Recommendations and FERPA' (which is highlighted with a checkmark), and 'Review and Submit - Common App' (which is also highlighted with a checkmark and a blue arrow pointing from the text on the left). The main content area is titled 'Recommendations & FERPA' and contains sections for 'FERPA Release Authorization' (with a 'View Details' link), 'Invite Recommenders' (with a description and a 'video about recommenders' link, and an 'Invite Recommenders' button), 'Counselor' (with a description of Naviance and instructions on how to contact a counselor), and 'Download PDF Forms' (with a 'School Report' link). On the right side, there is an 'Instructions and Help' section with several FAQ items: 'Who can I list if I do not have a counselor?', 'I'm out of high school. Who do I list if I no longer have a counselor?', 'How do I assign my recommenders?', and 'What do I do if I'm an international student and...'. Each FAQ item has a 'Read more' link.

Non Commonapp Schools

Not all colleges use the Commonapp - exs. MIT & Massasoit

For schools who use another application (school based or the Coalition application), students need to go to that college's website and create an account there

Students may have to create accounts on multiple sites! Keep passwords written down

Many essays can be used for either application BUT some colleges have specific requirements....students need to check the questions first!