

Mansfield High School

Hybrid School Orientation



Overview

- COVID-19 Health and Safety
- General Routines
- Hybrid Schedule and Goals
- Lunch, Mask and Bathroom Breaks, Library
- Changes to the Handbook

COVID 19- Health and Safety

- **Nurses Presentation**
 - **Wear a Mask**
 - **Practice Social Distancing**
 - **Wash your hands**
 - **Stay home when sick**
- In addition to regular daily cleaning practices...
 - Bathrooms and “High Touch” locations will be cleaned more frequently during the school day
 - Hand sanitizer is available throughout the building
 - Every classroom is equipped with disinfecting wipes for desks

What to Bring to School

- Chromebooks must be brought to school every day
 - Chromebooks must be charged
 - Due to supply chain issues, we have *very few* loaner devices
 - Close devices when prompted by your teacher
 - Decorate your case so that you can identify your device
 - Do not share devices in school
- Bring and wear a mask
- Bring a reusable water bottle- fill stations will be open
- Bring your backpack- no lockers this year
- Bring a hoodie or a sweatshirt

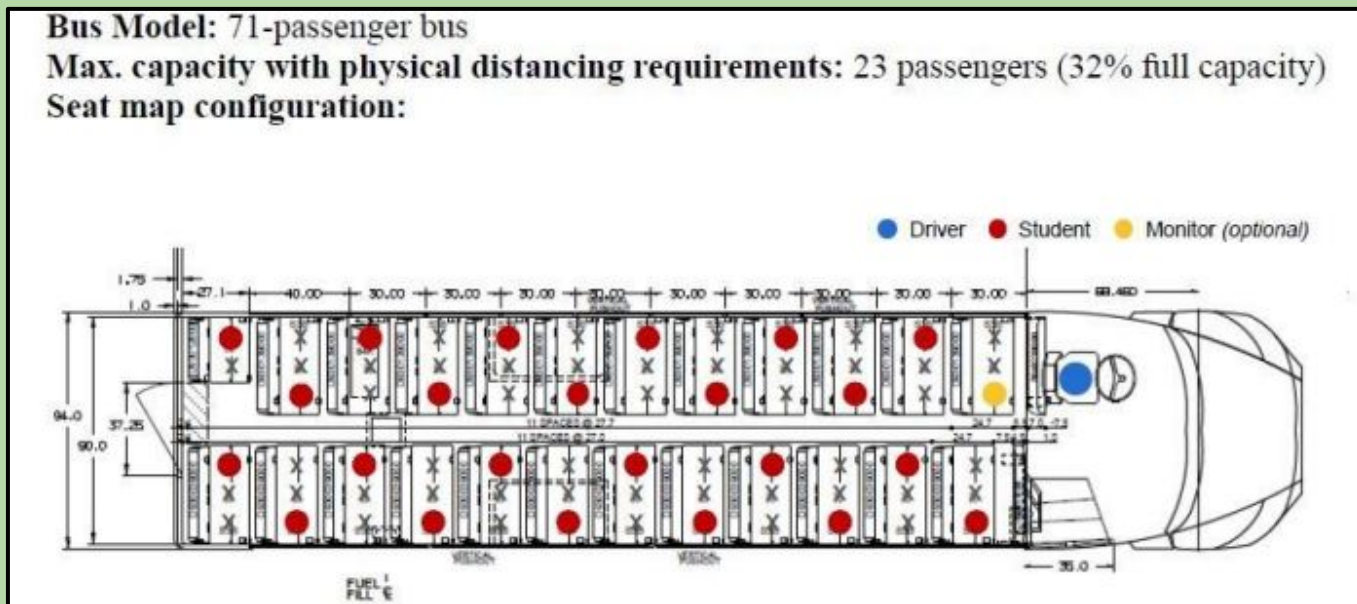


Student Drop Off/Student Parking

- **Drop off-** enter by lacrosse wall, drive around to the side of the building following the arrows, pull up to Auditorium Wing side-door for entry; the Front Loop is closed from 6:50 to 7:25 for buses.
- **Parking-** There is no parking fee for Seniors this year. Seniors will still complete the registration process to ensure they have an assigned spot. The parking form (with instructions) will be emailed to Seniors in the coming days. In the meantime, parking in the student lot is first come, first served. Don't worry- there is plenty of space.
- **PLEASE NOTE-** only ONE entrance will be open into the side lot- the entrance by the Lacrosse wall will be open. When you exit, it will be a right turn only toward QMS (look for a map in the newsletter).

Buses

- Students riding a bus are to follow the seating requirements noted in the picture below.
- Sit on opposite ends of seats with one student per seat.



Building Entry and Exit

Morning

- Buses will empty in a staggered manner during morning drop-off in the front loop
- Students will enter using multiple entrances (front of building, athletics door, staff parking lot door)
- Students will not have to touch doors/handles
- Doors open at 7:10am

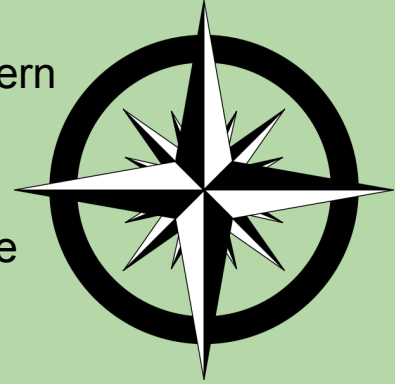


Afternoon

- Students may exit any open door
- Students will maintain social distancing
- Students will not have to touch doors/handles
- Students boarding buses will follow procedures per bus company protocol (assigned seats, social distancing while entering, masks, etc.)

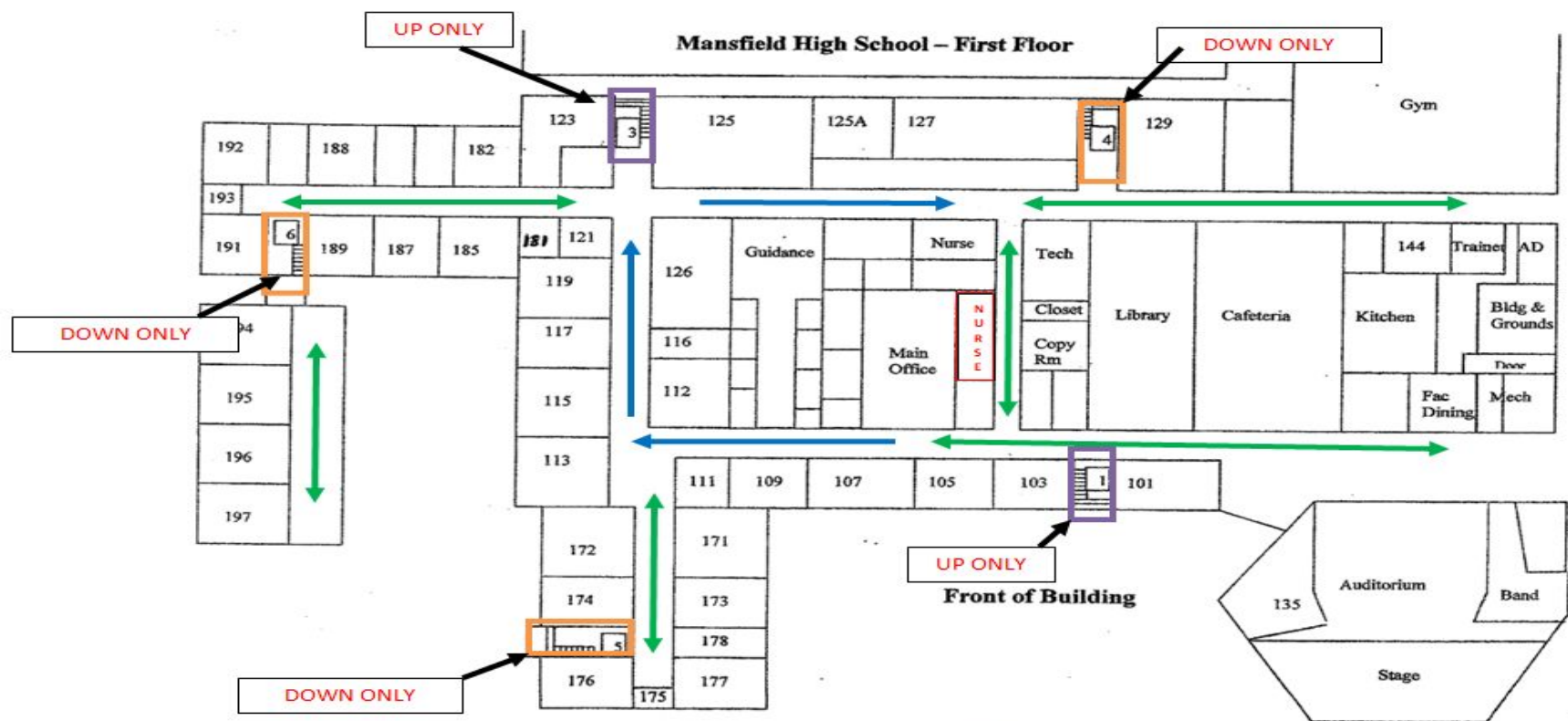
Hallway Maps and Directions

- In order to maintain social distancing, students will follow a traffic pattern during the school day.
- Signs/stickers throughout building
- Center loop of building will primarily be one-way. All “off-shoots” will be two-way. It is very important to stay on the right side of the hall in two-way halls.
- Stairwells will be designated as “up-only” or “down-only”
 - Look for green or red
- Blue tape near cafeteria is for lunchtime only
- PLEASE REINFORCE THIS MESSAGE



ALL HALLWAY/STAIRWELL PATTERNS DO NOT APPLY DURING FIRE DRILLS, EVACUATIONS, ETC.

Mansfield High School – First Floor



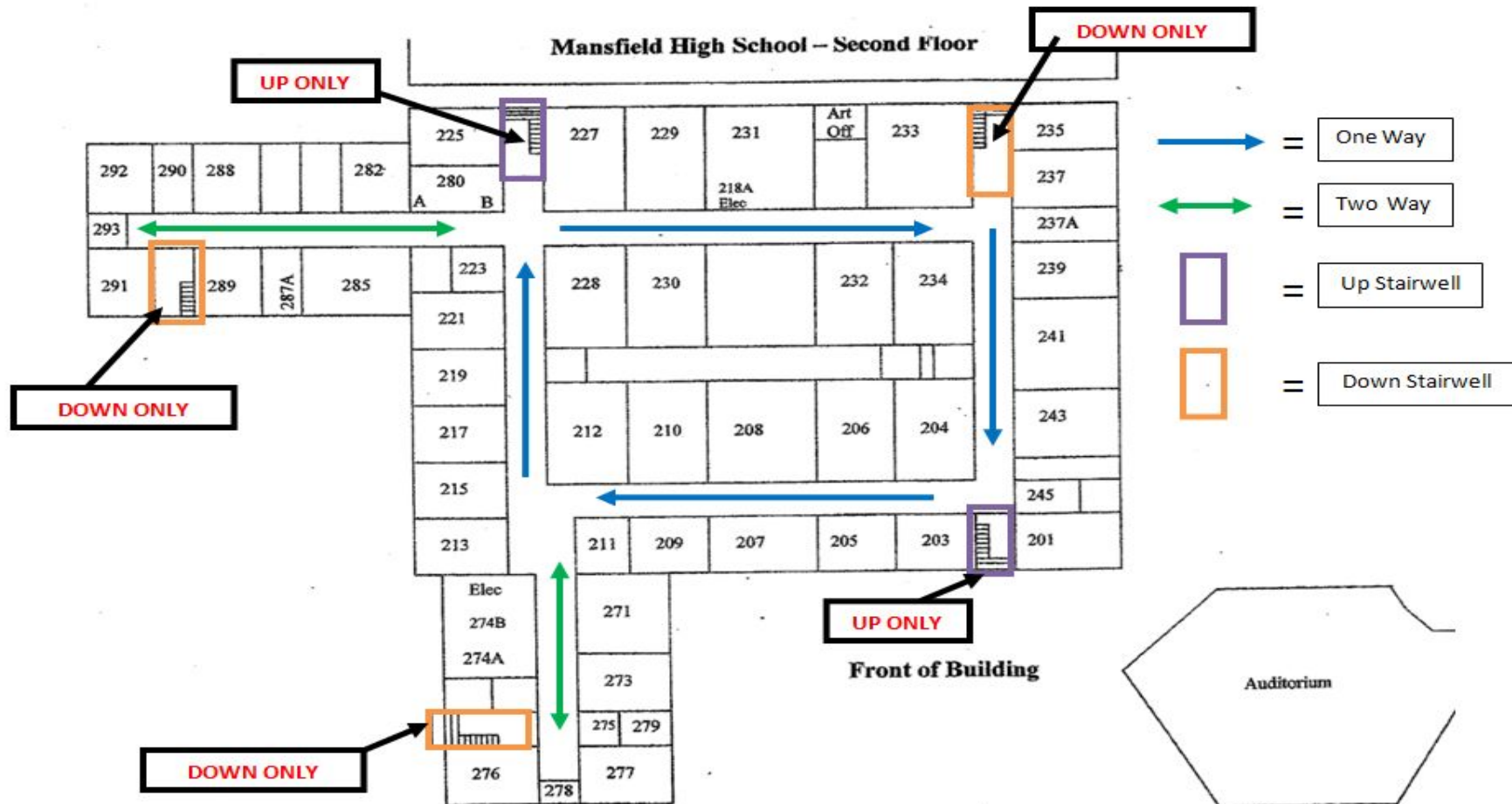
→ = One Way

↔ = Two Way

□ = Up Stairwell

□ = Down Stairwell

Mansfield High School – Second Floor



MHS HYBRID MODEL				
WEEK DAY	MONDAY	TUESDAY	THURSDAY	FRIDAY
STUDENT COHORT				
Cohort A (A-K)	At MHS	At home	At MHS	At home
Cohort B (L-Z)	At home	At MHS	At home	At MHS
DAILY ROTATION	A	A	B	B
Block 1 7:25-8:16	1	1	7	7
Block 2 8:21-9:12	2	2	1	1
Break 9:12-9:20				
Block 3 9:20-10:11	3	3	2	2
Block 4 10:16-11:07	4	4	3	3
Block 5 11:12-12:51	5	5	4	4
1st Lunch 11:12-11:33				
2nd Lunch 11:38-11:59				
3rd Lunch 12:04-12:25				
4th Lunch 12:30-12:51				
Block 6 12:56-1:49	6	6	5	5

Hybrid Schedule

*Monday, Tuesday,
Thursday, Friday*

WEEK DAY	WEDNESDAY
STUDENT COHORT	
Cohort A(A-K)	At home
Cohort B(L-Z)	At home
	ROTATION
Block 1 7:25-8:49	6 (synchronous)
Break 8:49-9:00	
S3H A 9-10	ex. Math, Social Studies, Special Education
S3H B 10-11	ex. ELA/Health and Wellness/Performing and Visual Arts/Business
S3H C 11-12	ex. Science and World Language
Lunch 12-12:25	
Block 2 12:25-1:49	7 (synchronous)

Wednesday Schedule

- ❖ On Wednesdays, all students in Cohorts A & B will engage in synchronous learning at home for two extended class sessions (those classes that would otherwise not meet for a 2nd time that week) that bookend the school day.
- ❖ Students may schedule/be requested to schedule staff support during our new S3H (Subject-Specific Support Hour) time slots.

S3H (Subject-Specific Support Hour)

S3H A 9-10	ex. Math, Social Studies, Special Education
S3H B 10-11	ex. ELA/Health and Wellness/Performing and Visual Arts/Business
S3H C 11-12	ex. Science and World Language

- Subject Specific Support Hour
- Wednesday's only
- A, B, C (S3H Class Availability Times)
- During those times, you make an appointment to meet with staff for extra help, etc.
- All teachers will be available during their department assigned hour
- Students will follow instructions of individual teachers regarding how to make an appointment

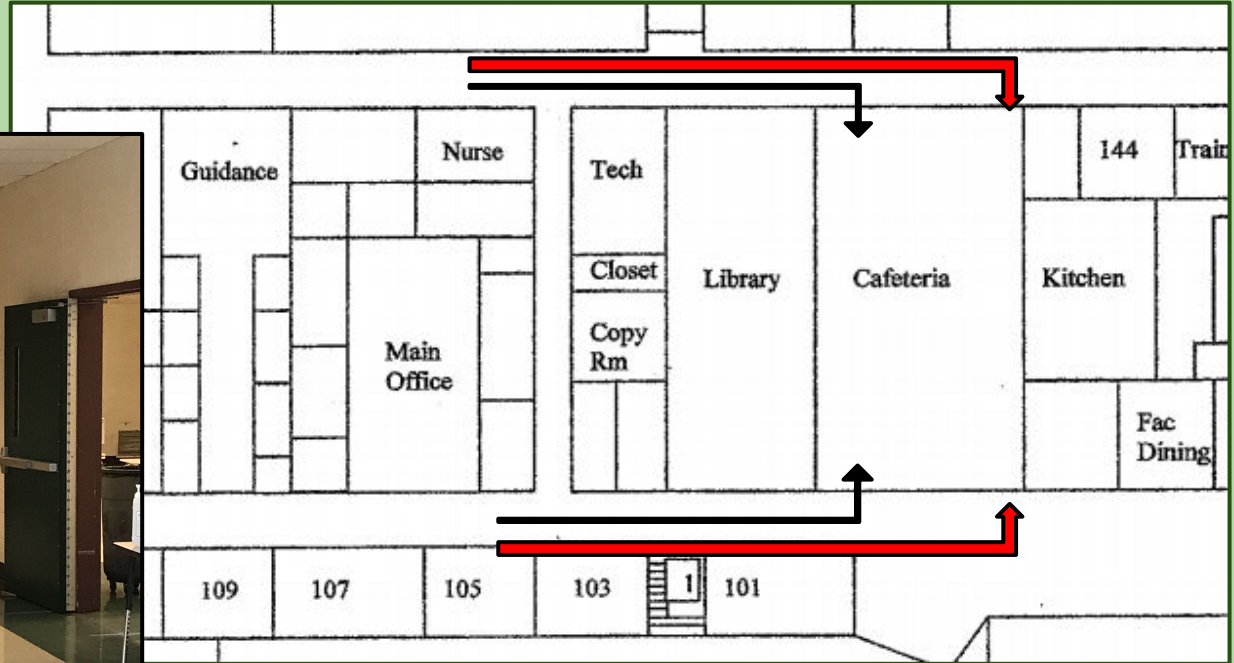
Goals of Hybrid Learning

- Hybrid Learning
 - **At MHS-** focused on **maximizing the advantages of “in person” learning-** building connections with students, facilitating discussion, administering assessments, introducing complex concepts
 - **At home-** focused on maximizing the work that can be completed with greater independence- silent reading, writing, skill-building, and reflection- with structure, accountability, and opportunities for support
- Structure, Accountability, and Support
 - Students have their materials and additional resources available
 - Additional materials can be provided on in-person days
 - Attendance will be taken and alpha-numeric grades issued
 - Teachers will host Google Meets with students at the start and end of each class session
 - There will be interaction with the teacher every period, every day

School Lunches

- Cafeteria Entry Points

Red Arrow- entry for lunch purchase
Black Arrow- entry for students not purchasing lunch

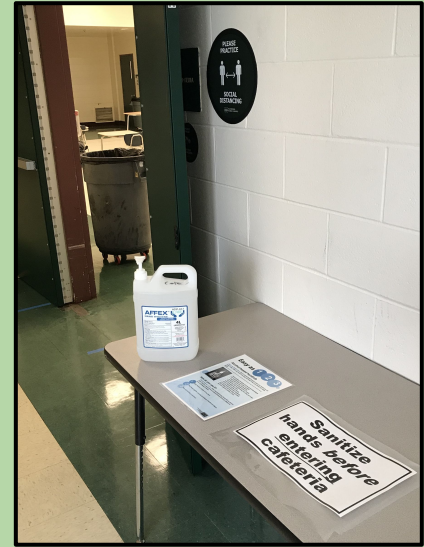


Lunch Expectations:

- Must wear a mask at all times unless seated at your lunch desk eating
- Practice social distancing when waiting in lunch lines



- Desks cannot be moved—they must remain facing in the same direction at 6 feet apart



- Use hand sanitizer upon entering and exiting the cafeteria
- Lunch/breakfast FREE for all students through Dec.

Lunch Spaces

Additional space will be provided for students to eat lunch

- Cafeteria
- Library
- Band room
- Outside (MHS entrance)



Lunch Schedule

- Students are assigned to lunch based on the Block 5 class - this class changes on a daily basis depending on the rotation
- Lunch schedule was emailed to student school Gmail account
- For the first day in-person, students should match their Block 5 class to the schedule - those with 1st lunch, should go directly to lunch at the bell.

Mask Breaks

Students may take a mask break during class, as needed, following these guidelines:

- Mask breaks will take place **in the hallway just outside the classroom door.**
- Students must remain in their class's designated "mask break zone" at all times during the mask break.
- Students may take mask breaks **only one at a time.**
- Mask breaks are 3 minutes in length.
- Students should use hand sanitizer, accessible at the classroom door, before and after the break.
- Students may NOT take mask breaks during passing time between classes.

Bathroom

- Sign out/in of class following teacher's protocol
- Teachers will share expectations for individual classes
- Be sure to wash hands before leaving the bathroom
- No more than four people in the bathroom at once. Students should wait their turn in the hallway.
- The expectation is that student are in and out of the bathroom quickly.



Library

Hours: 7:15 A.M. to 2:20 P.M. - closed during lunch

Access to Library: Individual students may access the library during the day. Each teacher may send a maximum of 2 students per block. Only 34 students may be allowed in the library at any time. If a teacher has a class in the library, the space will be limited to 10 additional students.

Books- Students may check out books in-person (during hybrid/full capacity) or remotely through a Google Form. Once a form is submitted, the order will be processed and the materials will be available in the front entrance to the high school within 24 hours. Students may also return books at the front entrance of the high school

MHS Handbook- COVID-19 Addendum

What is it?

An addendum to the MHS Student Handbook that addresses all topics that are impacted by COVID-19 guidelines

Why Should I Read it?

It contains important information about all aspects of remote and hybrid learning

Next Steps

- Please read/review at [Mansfield High School Home Page](#)
- You will receive a form in the mail that explains what it is and has a section for student/parents/guardians to sign off.
- Return signed form either in the mail or drop it in the box outside the main office when you come back to school.

COVID-19 Addendum: Key Information

Masks- Students must wear masks while in school buildings, on school grounds, and on school transportation, even when social distancing is observed (EBCFA). Refusal to wear a mask is considered insubordination, which is a level II offense in the Mansfield High School Code of Conduct.

Lockers- Students will not have access to lockers this year

Attendance- It is expected that students attend their remote learning classes as scheduled. Attendance will be tracked each period in either remote or in-person learning. If a student is absent in either a remote or in-person setting, parents/guardians should email mhsattendance@mansfieldschools.com.